



ENTRY DOOR GLASS & TRIM REPLACEMENT INSTRUCTIONS

Tools & Materials You Will Need:		Replacement Trim Package Contents:
• Measuring Tape	• Phillips Head Screwdriver	Exterior Trim &/or Interior Trim with One-sided Tape Seal - Applied
• Level	• Square	Trim Shim Spacer Kit (If Applicable)
• Power Drill & Assorted Driver Bits	• Rubber Mallet	Replacement Insulated Glass (If Applicable)
• Sawhorses with Plywood Top and Furniture Blanket	• Wood Support for Slab	Exterior Clip & Screw Bag (If Applicable)

REMEMBER: ALWAYS USE THE APPROPRIATE PERSONAL PROTECTIVE EQUIPMENT.

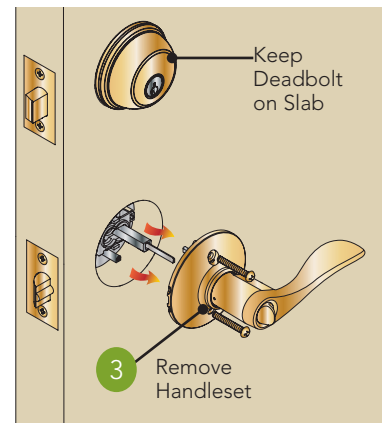
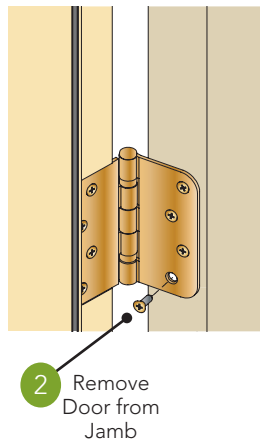
Section A REPLACING PLUGGED TRIM WITH PLUGGED TRIM



Warning! For this section, you cannot install new trim on door while door is in upright position. The tape is one-sided and will not keep trim and glass from falling out. Door must be positioned onto a flat surface (such as a furniture blanket on top of plywood) on top of sawhorses.



Due to size and weight of door glass unit, it may be necessary to have two people for these procedures.



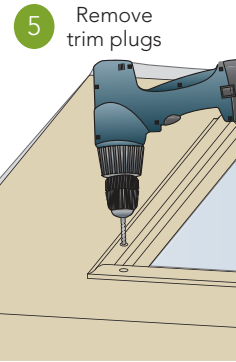
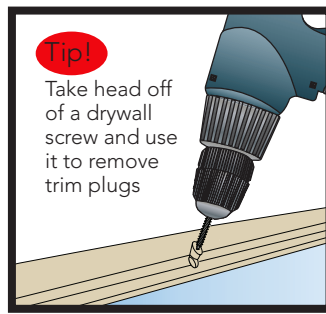
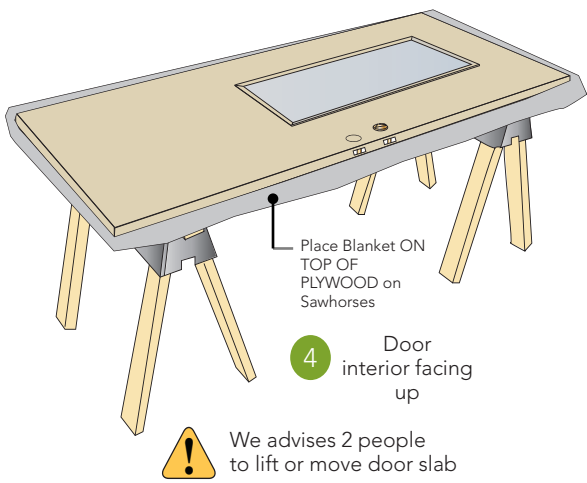
Step 1 a. Open door all way (90 degrees).

b. Place wood under door for stability.

Step 2 Starting from bottom hinge, remove each hinge screw

Step 3 Remove handleset to prevent damage.

Deadbolt remains on door slab.

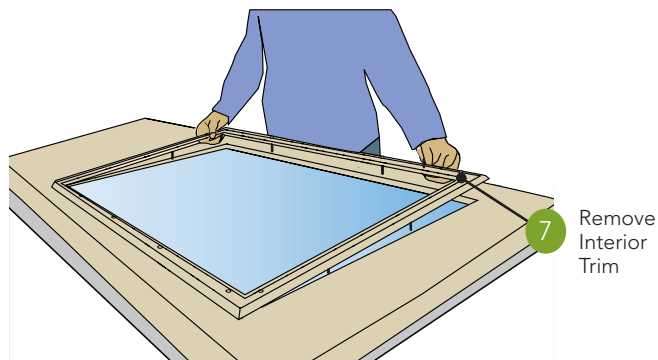
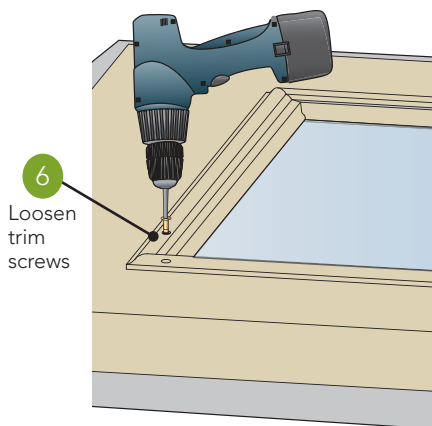


Step 4 Lay door onto a flat and dry surface (plywood) with interior facing upwards.

Place a furniture blanket over the plywood to prevent scratches to door.

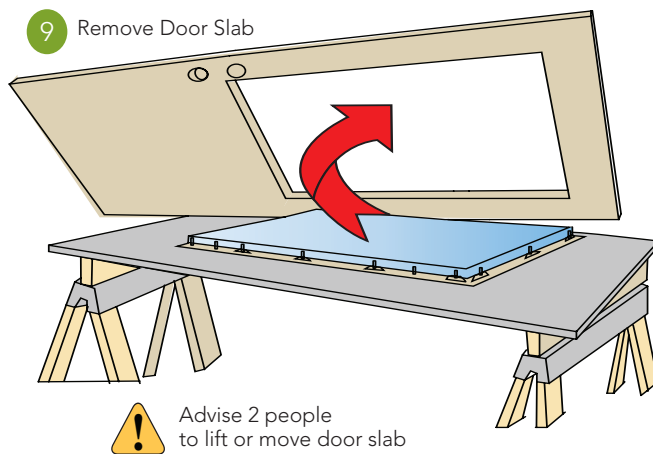
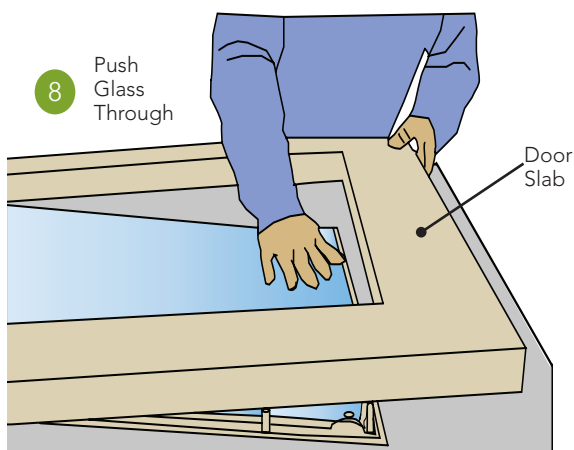
Step 5 Use a power drill/driver with a drywall screw (remove the head) or a tapered bit and insert just enough to bite into surface of each trim plug.

Remove trim plugs by twisting power driver in your hand.



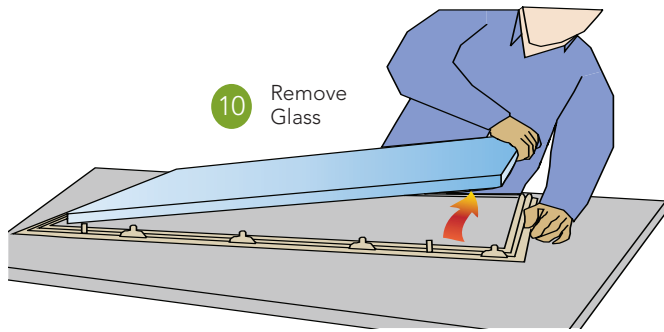
Step 6 Loosen all trim screws.

Step 7 Pull apart trim and remove interior trim.



Step 8 Carefully lift up door slab and push glass through and remove glass.

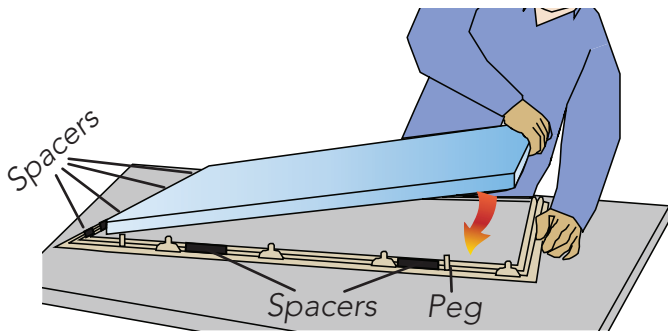
Step 9 Carefully remove door slab and lay aside.



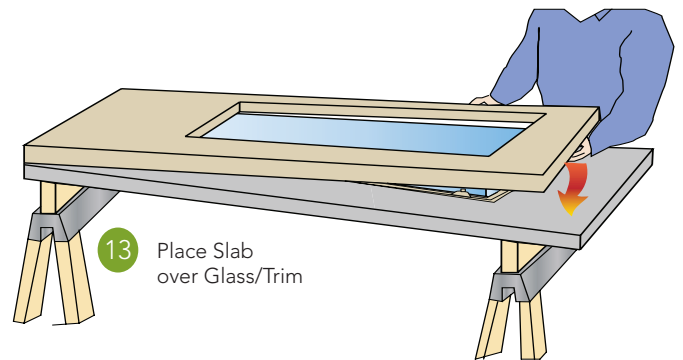
Step 10 Carefully remove glass from trim and discard old trim.

Door Model	Cutout size	
	Width	Height
110	8 ³ / ₈ "	19 ³ / ₈ "
206	6 ⁷ / ₈ "	8 ⁷ / ₈ "
230	8 ⁷ / ₈ "	36 ⁷ / ₈ "
240	8 ⁷ / ₈ "	48 ⁷ / ₈ "
243	8 ⁷ / ₈ "	42 ⁷ / ₈ "
306	6 ⁷ / ₈ "	8 ⁷ / ₈ "
400	22 ⁹ / ₁₆ "	10 ³ / ₄ "
430	22 ¹⁵ / ₁₆ "	36 ¹⁵ / ₁₆ "
440	22 ⁷ / ₈ "	48 ⁷ / ₈ "
460	20 ⁷ / ₈ "	64 ⁷ / ₈ "
	22 ⁷ / ₈ "	64 ⁷ / ₈ "

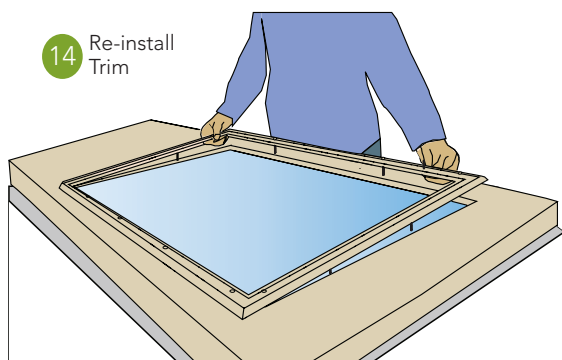
Step 11 Measure your glass cutout opening in your slab and if opening is ¹/₈" larger than cutout size listed on the chart, you will need to use spacer shim kit provided for new exterior and interior trim. See Step 12.



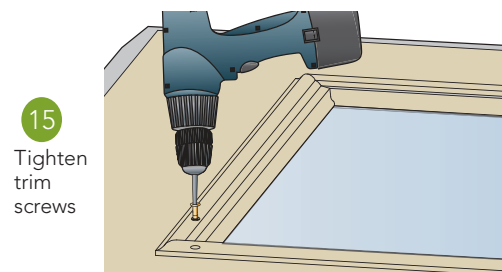
Step 12 If spacer shim kit is needed. Peel backing from spacers and stick two (2) on each side of new exterior glass trim about a quarter of the way in from each edge. Do not place on a peg. Place four (4) evenly spaced along bottom of trim. Repeat for interior trim.



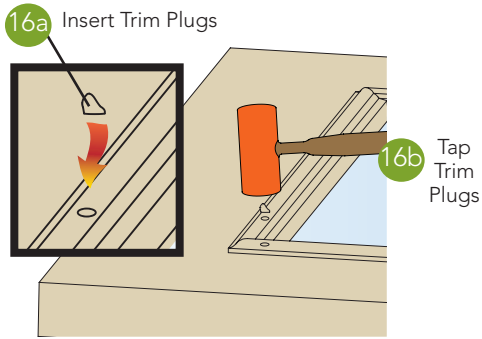
Step 13 Remove tape backing and carefully place door slab back onto glass and trim. Make sure bottom screw bosses are as close as possible to the slab cut-out.



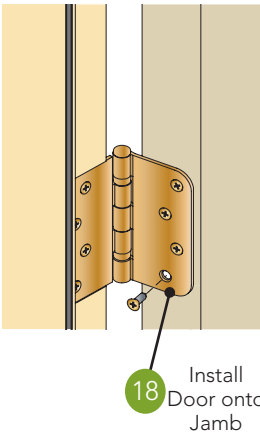
Step 14 Peel away tape backing and re-install interior trim. Make sure trim connects with screw holes from exterior trim.



Step 15 Tighten each corner trim screw ONLY. Stand door into UPRIGHT position, then tighten all remaining trim screws.



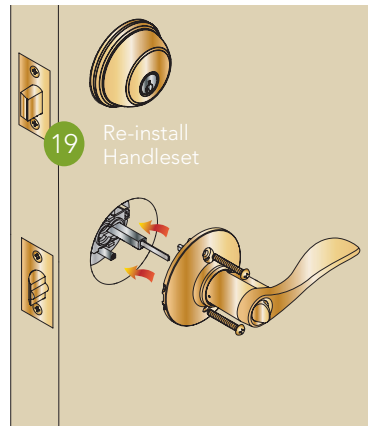
- Step 16 a. Insert trim plugs into screw holes and align with trim contour.
- b. Tap trim plugs down until flush with trim.



- Step 18 Re-hang door by installing hinge screws -reversing the steps in Step 2.



- Step 17 Turn door upwards and place back onto wood support block from Step 1.

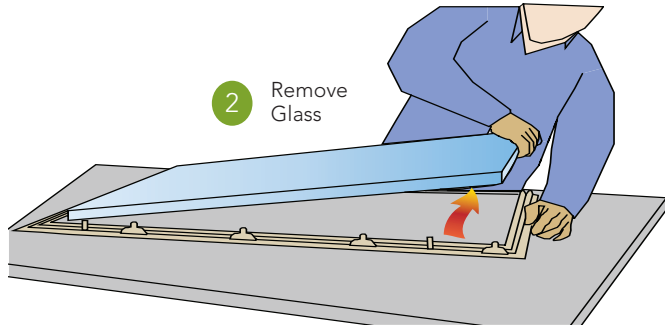


- Step 19 Re-install handleset.

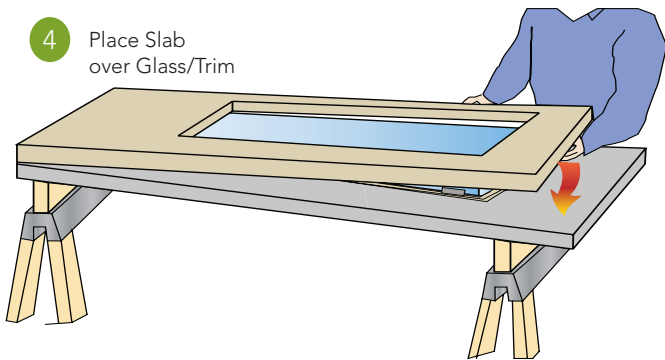
- Step 20 Double check margins.
- Double check hardware fits and latches properly.
- Wipe down door and clean your worksite.

Step 1 COMPLETE STEPS 1-9 IN SECTION A.

If you are re-using existing glass with new plugless trim you can then proceed to Step 2. If replacing both glass and trim, new glass will have exterior trim already applied so you can skip ahead to step 3c.



Step 2 Carefully remove glass from trim and discard trim.

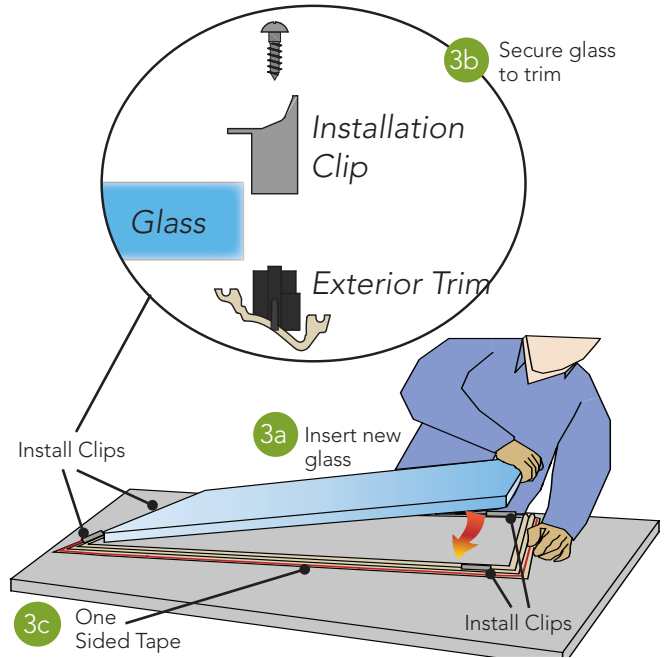


Step 4 Carefully place door slab onto glass and trim. The 4 Installation Clips attached to exterior trim will help center glass & trim into opening.

Step 5 From interior of door, using screws provided, install all exterior clips around glass opening. Start with two clips at top and work your way around. Do NOT over torque.



Install clips need to remain attached until all exterior clips have been put in place and then Install clips can be replaced with Exterior clips.

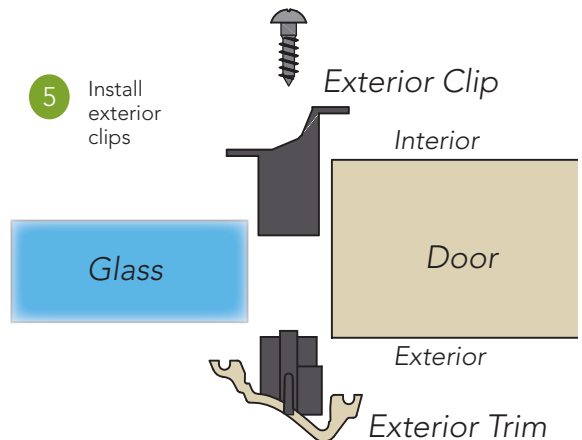


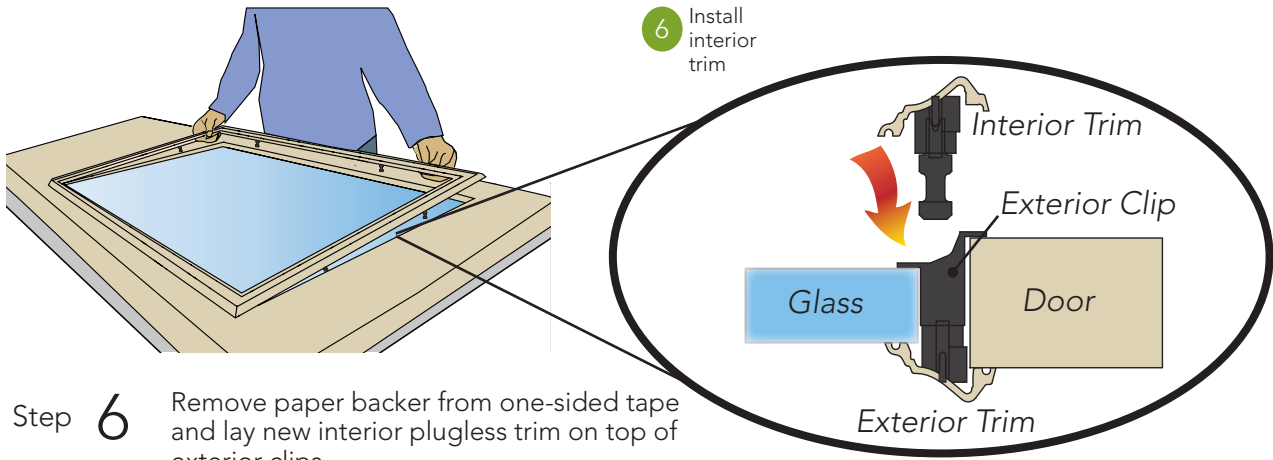
Step 3 a. Place piece of glass onto new plugless trim.

b. Attach glass to trim by screwing 2 installation clips at bottom and 1 on each side toward top.

If new glass & trim were ordered, exterior plugless trim will already be attached to glass using several install clips.

c. Remove paper backer from one-sided tape.

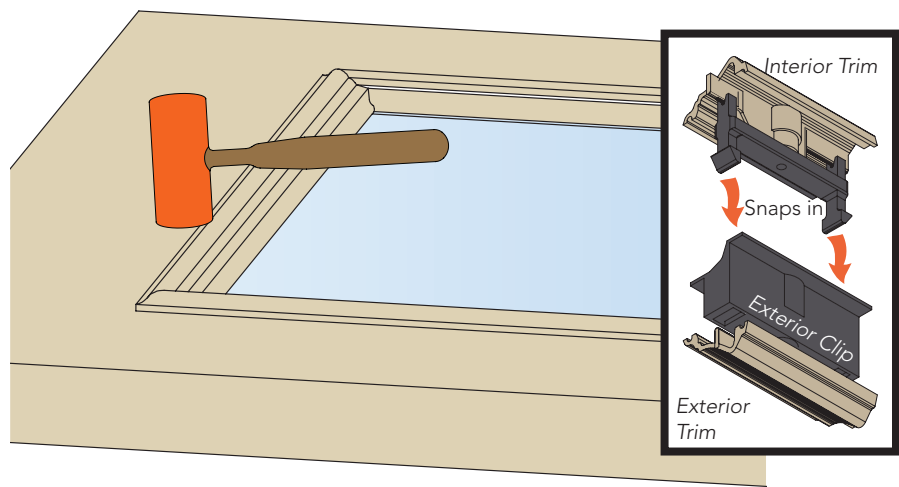




Step 6 Remove paper backer from one-sided tape and lay new interior plugless trim on top of exterior clips.

6 Install interior trim

7 Tap Interior Trim



Step 7 Using rubber mallet, tap around entire perimeter until interior trim snaps into place.

Step 8 FOLLOW STEPS 17-20 IN **SECTION A** TO COMPLETE INSTALLATION.

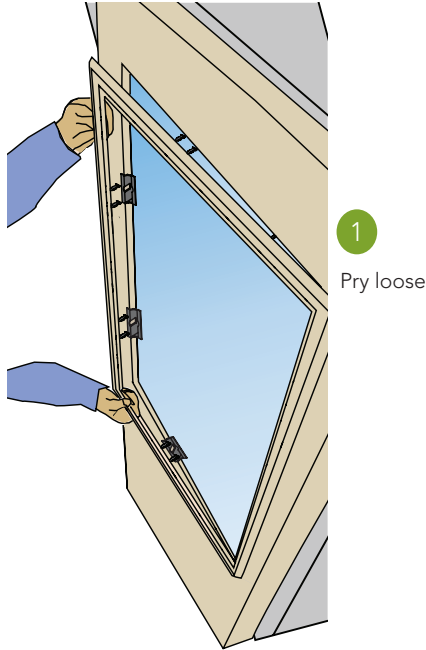
Section
C

REPLACING PLUGLESS TRIM WITH PLUGLESS TRIM

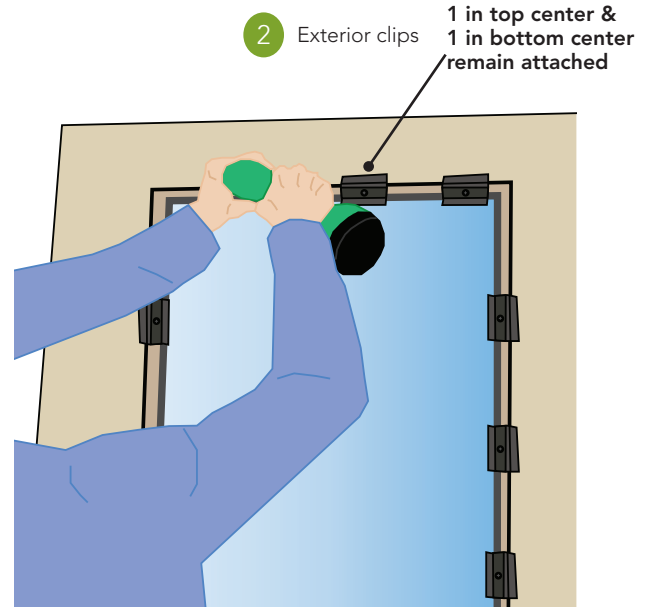


Warning! It will be necessary to have two people for these procedures. The tape is one-sided and will not keep trim and glass from falling out while un-installing trim on door in upright position. New trim & glass must be held in place from exterior while screws & clips are put in place from interior.

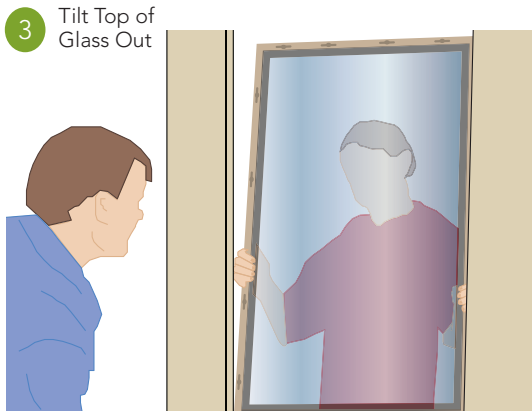
Video of this installation can be viewed at: www.proviaproducts.com/plugless-trim



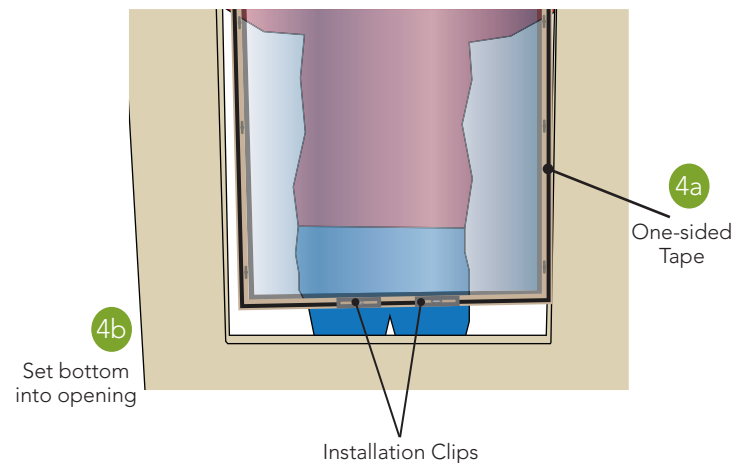
Step 1 Use fingertips to remove interior trim and set trim aside.



Step 2 Remove exterior trim clips, leaving 1 in place at top center & 1 in place in bottom center to help keep glass in place until ready for Step 3.

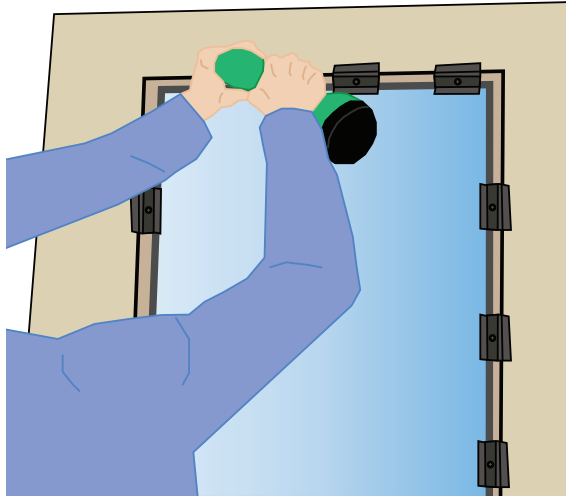


Step 3 a. Have someone help on exterior by pressing firmly on exterior trim, while last two clips are removed.
b. Tilt glass outward, top first. Discard glass.



Step 4 a. Remove paper backer from one-sided tape located on edge of new glass.
b. Insert glass into opening. Glass comes with 4 pre-installed installation clips - 2 at the bottom and 1 on each side toward the top. These help keep glass centered inside opening.

5 Start at top



- Step 5
- a. Fasten 2 exterior trim clips at the top of the glass using power drill on low torque setting.
 - b. Work your way around glass installing remaining clips.
 - c. Remove 4 installation clips and replace with exterior trim clips.



DO NOT OVER TORQUE TO PREVENT STRIPPING SCREWS!

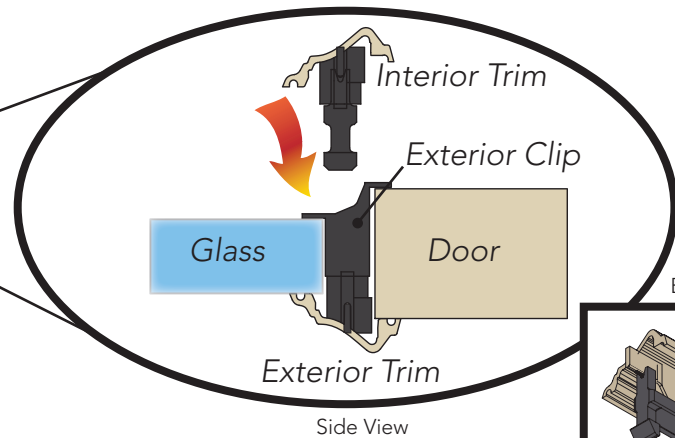
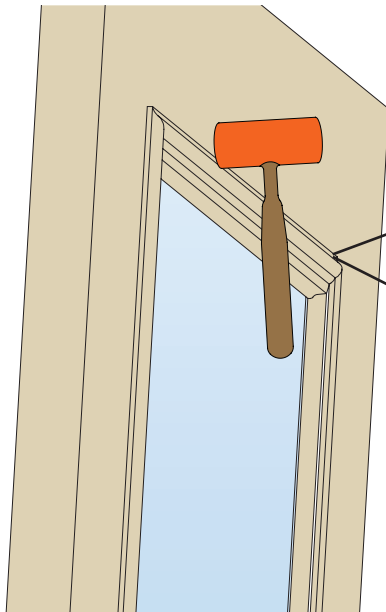
6 Push to snap in



Step 6 Snap interior trim back into place.

7

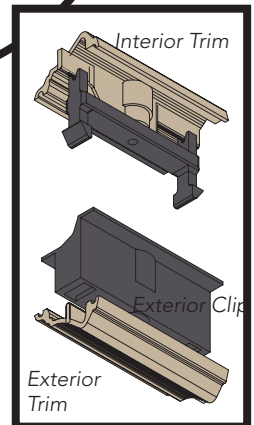
Tap to Secure



Bottom View

Side View

- Step 7
- Using a non-marring rubber mallet, work around the trim to ensure it is securely in place.



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